



Kalinga Institute of Social Sciences Delhi Govt. Senior Secondary Residential School

(A joint venture between Govt. of NCT of Delhi & Kalinga Institute of Social Sciences, Bhubaneswar, Odisha)
A Fully Free Co-Educational Residential School for Underprivileged Children belonging to SC/ST/OBC/Minorities of Delhi
Village Issapur, Najafgarh, Delhi – 110073

No. KISSDEL/TENDERS/T&C/2023/05

Dated: 03-Feb-2023

NOTICE INVITING TENDER - 2023-24

KINDLY NOTE

- ❖ It is a 2-stage bidding process.
- ❖ Your bid shall compulsorily contain 2 sealed envelopes in one large, sealed envelope. Not doing so will result in your bid being cancelled.
- ❖ One sealed envelope should be labelled: “**TECHNICAL BID**”
- ❖ Second sealed envelope should be labelled: “**FINANCIAL BID**”
- ❖ Envelope with “Technical Bid” will be opened first.
- ❖ Financial Bids will be opened only for bidders qualifying the “Technical Bid”

Tender Basic Information:

Sealed Tenders For	Books & Periodicals
Tender Document From	School website www.kissdelhi.ac.in/tender
Tender Fee	No Fee
Tender Closing Date	23.02.2023 by 10.00 AM.
Tender Opening Date	03.02.2023
Opening of Technical Bids	23.02.2023 from 11:00 AM in the presence of school PAC.
Opening of Financial Bids	24.02.2023 from 11.00 AM (Only for qualified technical bids)
DD in favour of	KISS Delhi Govt. Sr. Sec. Resi. School
Tender Submission	Vill : Issapur, Najafgarh, Delhi-110073
Tender Proceedings	Interested bidders may remain present on both days.
Work Award On	27-Feb-2023

Large Sealed Envelope Must Contain

1. Technical Bid	2. Financial Bid
Bank DD for EMD. Amount mentioned below. MUST	Quotation/Rate of the Items mentioned Inclusive of All Taxes.
FILLED, SIGNED (all pages), STAMPED Tender Document. MUST	
All necessary documents as mentioned. MUST	
Samples of all eligible items requested. MUST	

Sl. No.	Items	Estimated Cost (Rs.)	EMD(Rs.)	Security Deposit (Rs.)
1	Books & Periodicals	15 Lakhs	37,500	75,000

Date: 03-Feb-2023

CEO
(KISSDGSSRS)

Date: 03-Feb-2023

To

Sub: Tenders for the supply of Books & Periodicals

Sir,

1. Sealed tenders are invited from Wholesale Dealers/ Distributers of reputed firms for the supply of articles shown in the attached statement, by the undersigned for the session **2023-24**. Tenders should be sent by the firms under **Registered Post/ By Hand** in a **strong sealed cover marked as Quotation for the supply of subject cited items**. The tender should reach the office address mentioned above before the Tender Closing Date. Tenders will be opened by the K.I.S.S. Delhi Govt. Sr. Sec. Residential School 's Purchase Advisory Committee (KISSDGSSRS - PAC) on the Tender Opening Date mentioned above.
2. The tenderer's financial bid shall be opened only if the bidder has qualified in the technical bid.
3. The tenderer must quote rates for ALL the items(s) mentioned in Annexure – 'A'. If the tenderer has not quoted rates for all the items which the school wants to procure then his Financial Bid will be treated as cancelled. However, this does not bind the school to place orders for the quoted items in parts. School is free to place order for one or more items as per the requirements of the school.
4. The tenderer must submit all the documents and samples for ALL the items where it is possible to provide samples as mentioned in Annexure –'B'. Not submitting the samples for one or all the unbranded items will result in disqualification of the entire bid. All the samples submitted by a tenderer should be labeled and tagged (stitched to the item) with the name of the tenderer.
5. Items supplied by the successful bidder after winning a bid must match the sample provided in quality, specification and colour.
6. Bids by related companies/firms where the companies/firms are registered at same address or they have same owners or have same directors or if any of the director is common among the companies/firms bidding for the tender will result in disqualification of all the bids.
7. The quotation shall be submitted according to the terms and conditions specified in paragraph 2 to 34 & these conditions will not change in any case.

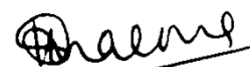
8. The rate should be F.O.R. and **should include GST, Freight Charges and all other taxes** as per Govt. rules whatever liable to in respect of the supply. The K.I.S.S. Delhi Govt. Sr. Sec. Residential School shall not be liable to pay any tax, transportation etc., which may have been expressly stipulated in the quotation in the event of acceptance of the quotation.
9. The rates are required to be filled in figures as well as in words and the same should not be more than MRP in any case. K.I.S.S. Delhi Govt. Sr. Sec. Residential School will not be liable to release the payment beyond MRP in case the rates are increased by the manufacturer during the contract of supply.
10. There should not be any overwriting or cutting in the quotation. If a figure/ word is to be amended it should be neatly scored out & the revised figure should be written above and the same should be attested with full signature and date. In the absence of attested signature, the quotation is liable to be rejected. The undersigned does not bind herself to accept the lowest quotation and reserves the right to accept the quotation in whole or in part i.e. with respect to all articles mentioned in the attached statement or in respect of any one or more than one items specified in the attached statement as she may decide.
11. The Purchase Advisory Committee nominated by the CEO, K.I.S.S. Delhi Govt. Sr. Sec. Residential School to assess eligibility will carry out evaluation of the Bids. Decision of Purchase Advisory Committee which will not solely be based on the cheapest bid but also on other factors like fit and finish, Design and services along with delivery timeline. Vendors who can deliver the goods in less time (quickly) at a cheaper cost will be given preference.
12. On acceptance of the quotation, it will become a contract and shall be bound by terms and conditions of the quotation.
13. The quotation should be accompanied with EMD mentioned in the tender notice in the shape of demand draft only in favour of KISS Delhi Govt. Sr. Sec. Resi. School, Village Issapur, Najafgarh, Delhi, payable at Delhi. Quotations attached with DCR, FDR, MCC/ Cheque will be treated as cancelled.
14. Earnest Money (EMD) is to be deposited by all bidders except for Micro & Small Enterprises (MSE's) or who are registered with the Central Purchase Organisation as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME). Copy of valid MSME Registration Certificate has to be submitted along with bid. Otherwise, their offer will be considered as disqualified due to non-submission of EMD.
15. Successful Bidders will have to deposit **Security Deposit** Amount as mentioned in the Notice. The Earnest Money will be refunded in the event of rejection of the quotation. The security will be forfeited in the event of failure to comply with the contract.
16. If the supplier fails to supply the items within the time stipulated in the letter of acceptance by the undersigned, K.I.S.S. Delhi Govt. Sr. Sec. Residential School will be

at liberty to purchase the items from others vendors and get the rest of the contract completed by any other person or firm and the difference of price, if any, shall be deducted from the Security deposit of the Vendors & in case any amount in excess of the security deposit is paid by the K.I.S.S. Delhi Govt. Sr. Sec. Residential School, the Vendors shall be liable to pay that amount.

17. Interested supplier can see the samples of the items/articles to be supplied at the K.I.S.S. Delhi Govt. Sr. Sec. Residential School. **Samples provided by the vendors/suppliers shall be retained by the school and no cost will be paid for the same. For items of unbranded nature for e.g. bedding items/school uniform providing samples with quotation is mandatory. Not providing the samples along with the bids will result in rejection of the bid. For branded items manufactured by reputed companies providing samples is not mandatory.**
18. Prior to acceptance of the quotation the undersigned reserves the right to call for sample or demonstration and the suppliers shall be liable to supply the sample or give the demo free of cost.
19. In the event of acceptance of the quotation and placing of the order to purchase the items order for the same would be subject to an inspection by the undersigned or his/her representative and are liable to be rejected if the items supplied are not according to approved samples or do not conform to the specification prescribed.
20. The rates are required to be quoted by the Vendor **both in fig. and words** valid **up to 22.02.2024**. No amendment in the rate will be accepted.
21. All the Schemes floated by the manufacturer from time to time on Branded items will have to be provided by the vendors to the K.I.S.S. Delhi Govt. Sr. Sec. Residential School.
22. Any adulteration found in the supply will be the sole responsibility of the firm/supplier and action will be initiated against the firm/supplier and not against the KISS Delhi in any case.
23. As per Income Tax rules, TDS will be deducted out of the total payment to be made by this K.I.S.S. Delhi Govt. Sr. Sec. Residential School for where ever applicable as per government guidelines.
24. Quotations, which do not comply with the above conditions, are liable to be rejected.
25. The exact quantity of items to be purchased will be intimated after the tenders are accepted and approved but before the commencement of the supplies of items.
26. The supply shall be made at Main Store at K.I.S.S. Delhi Govt. Sr. Sec. Residential School, Vill: Issapur, Najafgarh, Delhi – 110073 up to 4 P.M. on all working days / whenever required in the presence of Storekeeper or any other person deputed by the CEO, K.I.S.S. Delhi Govt. Sr. Sec. Residential School.

27. A date wise account of the items supplied by the supplier shall be kept by him and bill shall be submitted in triplicate at the end of every delivery to The Principal, K.I.S.S. Delhi Govt. Sr. Sec. Residential School, Vill : Issapur, Najafgarh, Delhi – 110073.
28. The bills so submitted by the firm / contractor in the office of The Principal, K.I.S.S. Delhi Govt. Sr. Sec. Residential School, Vill: Issapur, Najafgarh, Delhi – 110073 will be then verified and thereafter bills will be submitted to the concerned Pay & Accounts Officer for payment. However, if any amount of the bills is found by the Audit Office to have been over paid, the amount found over paid shall be refundable by the firm / contractor.
29. It will be the discretion of CEO, K.I.S.S. Delhi Govt. Sr. Sec. Residential School or her representative to make enquiries in order to judge the suitability and the capacity of any particular firm / agencies and decision to enter into a contract or otherwise would rest with CEO, K.I.S.S. Delhi Govt. Sr. Sec. Residential School. It will also be the discretion of CEO, K.I.S.S. Delhi Govt. Sr. Sec. Residential School to award contract of any supplies to more than one firm in case of necessity in the school.
30. The amount of security deposited shall be retained by the K.I.S.S. Delhi Govt. Sr. Sec. Residential School for a period till complete supply of items as per supply orders issued or till the items are consumed or one month after the expiry of tender period, whichever is later as a safeguard against any defect or lack of quality appearing in the articles supplied within this period. The suppliers shall not be entitled to any interest from the K.I.S.S. Delhi Govt. Sr. Sec. Residential School for security deposit.
31. In case of similarity of rates, preference will be given to those who manufacture the product. Point-by-point compliance statement of the detailed specifications of the scope of supply of the tender document and the terms & conditions of the tender document should be enclosed.
32. Printed conditions mentioned in the Pre-qualification Bid by the vendor shall not be binding on us unless and until these are fully in conformity with the terms and conditions of tender.
33. Canvassing in any form in connection with this tender is strictly prohibited and the tender submitted by the vendor who resorts to canvassing are liable for rejection.
34. These instructions to tenders are to be signed by the vendors and returned with the tender.

Date 03–Feb– 2023



CEO

KISSDGSSRS

(To be signed by tenderers / vendors only)

CERTIFICATE OF ACCEPTANCE OF TERMS & CONDITIONS OF TENDERS

It is certified that the terms & conditions as laid down in the tender forms are acceptable to me/ us and I/We fully agree with the same failing which CEO, K.I.S.S. Delhi Govt. Sr. Sec. Residential School on behalf of K.I.S.S. Delhi Govt. Sr. Sec. Residential School may take action as per rules.

Signature(s) of the Tenderer(s) _____ Date : _____

Name & full address of the firm _____

Contact Numbers: : Landline : _____

Contact Numbers: Mobile: _____

Note:-

(Tenderers are requested to submit their application along with requisite documents duly signed, as per above format on their firm's letter head / pad).

APPLICATION FOR SUBMITTING TENDER FORM

Dated: _____

The CEO,

K.I.S.S. Delhi Govt. Sr. Sec. Residential School
Village: Issapur, Najafgarh
Delhi - 110073

Sub: Submission of Tender Form for _____
(Name of items as per tender)

Madam,

I have read the terms & conditions of the Tender Form and agree with the same. I am submitting the tender form for the supply of subject cited items for the session **2022-23 (valid up to 22.02.2024)** along with the required documents as mentioned below:

1. Signed and stamped Terms & Conditions
2. Copy of self-attested GST / Registration Certificate / PAN Card.
3. Bank Draft/FDR/BG as applicable from case to case in favor of **KISS Delhi Govt. Sr. Sec. Resi. School** as Cost of Tender & Earnest Money Deposit (EMD).
4. Undertaking that their Firm/Agency is not declared black listed by any Govt. / Authority / Department
5. List of items, quoted for mentioning the brand name clearly for the quoted item.
6. Last Three Years ITR & Balance Sheet along with latest GSTR returned.
7. Copy of Incorporation Certificate / Partnership Deed in case of partnership firm / an undertaking on firm's letter head that the firm is a proprietary firm.
8. Past Track Record, if any.
9. Contact Detail of the firm viz. Tel. No., Fax No., E-mail etc.

Full Signature of the Tenderer _____

Name of the Tenderer _____

REQUIREMENT OF VARIOUS ITEMS IN KISS DELHI GOVT.SR.SEC.RES.SCHOOL

(To be included in Financial Bid Only) Annexure – ‘A’.

Class	Items	Specification	Qty.	Price Per Unit
1st	English	Cursive Writing	25	
	Hindi	Sulekh Mala	25	
2nd	English	Marigold-II	25	
		Cursive writing	25	
	Hindi	रिमझिम भाग -II	25	
		Sulekh Mala	25	
Math	Magic Book II	25		
3rd	English	Marigold-III	60	
	Hindi	रिमझिम भाग -III	60	
	Maths	Maths-Magic Book III	60	
	EVS	Looking Around Us I	60	
4th	English	Marigold-IV	80	
		Cursive writing	80	
	Hindi	Sulekh Mala	80	
		रिमझिम भाग -IV	80	
	Maths	Maths-Magic Book IV	80	
	EVS	Looking Around Us II	80	
5th	English	Marigold-V	100	
		Cursive writing	50	
	Hindi	रिमझिम भाग -V	100	
		Sulekh Mala	50	
	Maths	Maths-Magic Book V	100	
	EVS	Looking Around Us III	100	
6th	English	Honey Suckle	100	
		A Pact with the Sun –Supplementary English	100	
	Hindi	वसंत-I	100	
		बाल रामकथा	100	
	Maths	Mathematics 1	100	
		R.D. Sharma (Reference Book)	02	
		R.S Aggarwal (Reference Book)	02	
	Science	Science	100	
		Full Marks(Reference Book)	02	
		JPH (Reference Book)	02	
		हमारा अतीत-I इतिहास	100	
	Social Science	पृथ्वी हमारा आवास-I भूगोल	100	
		सामाजिक और राजनीतिक जीवन-I	100	
		Full Marks(Reference Book) Hindi	02	
JPH(Reference Book) Hindi		02		
Sanskrit		रुचिरा भाग-1	80	

	Urdu	जान पहचान	20	
7th	English	Honey Comb	100	
		An Alien Hand- Supplementary English	100	
		Full Marks(Reference Book)	02	
		JPH(Reference Book)	02	
	Hindi	वसंत-II	100	
		महाभारत कथा	100	
	Maths	Mathematics II	100	
		R.D Sharma(Reference Book)	02	
		R.S Aggarwal(Reference Book)	02	
	Science	Science	100	
		Full Marks(Reference Book)	02	
		JPH(Reference Book)	02	
	Social Science	हमारा अतीत-II भाग- I और II	100	
		हमारा पर्यावरण	100	
सामाजिक और राजनीतिक जीवन-II		100		
Full Marks (Reference Book) Hindi		02		
JPH (Reference Book) Hindi		02		
Urdu	जान पहचान	25		
Sanskrit	रुचिरा भाग-2	75		
8th	English	Honey Dew-English	100	
		It So Happened- Supplementary English	100	
		Full Marks (Reference Book)	02	
		JPH (Reference Book)	02	
	Hindi	वसंत-III	100	
		भारत की खोज-Supplementary Hindi	100	
	Maths	Mathematics III	100	
		R.D Sharma (Reference Book)	02	
		R.S Aggarwal (Reference Book)	02	
	Science	Science	100	
		Full Marks (Reference Book)	02	
		JPH (Reference Book)	02	
	Social Science	History (Hindi)	100	
		Geography (Hindi)	100	
		Civics (Hindi)	100	
		Economics (Hindi)	100	
JPH (Reference Book)		02		
Sanskrit	रुचिरा भाग-3	75		
Urdu	जान पहचान	24		
9th	English	Beehive- Textbook	100	
		Moments – Supplementary Reader	100	
		Full Marks (Reference Book)	02	
	Hindi	क्षितिज	100	

		कृतिका	100	
	Maths	Mathematics	100	
		Lab Manual	02	
		R.D Sharma (Reference Book)	02	
	Science	Science	100	
		Lab Manual	02	
		Full Marks (Reference Book)	02	
	Social Science	समकालीन भारत-1	100	
		अर्थशास्त्र	100	
		भारत और समकालीन ववश्व-1	100	
		लोकतान्त्रिक और राजनीतीभाग -1	100	
		Full Marks (Reference Book) Hindi	02	
	Sanskrit	शेमुषी भाग-1	60	
		अभ्यासवान् भव प्रथमो भाग(Reference Book)	02	
	Painting	Panoramic Indian Painting Theory and Practical by NidhiSekhon (Hindi)	45	
	IT	Information Technology by KIPS	100	
	Urdu	जान पहचान	20	
10th	English	First Flight	100	
		Footprints without Feet	100	
		Full Marks (Reference Book)	02	
	Hindi	क्षितिज	100	
		कृतिका Hindi Supplementary	100	
	Maths	Mathematics	100	
		Lab Manual	02	
		R.D Sharma (Reference Book)	02	
	Science	Science	100	
		Lab Manual	02	
		Full Marks (Reference Book)	02	
	Social Science	History (Hindi)	100	
		Geography (Hindi)	100	
		Civics (Hindi)	100	
		Economics (Hindi)	100	
Full Marks (Reference Book) Hindi		02		
Painting	Panoramic Indian Painting Theory and Practical by Nidhi Sekhon (Hindi Medium)	50		
IT	Information Technology(10th) by KIPS	100		
Urdu	जान पहचान	27		
11th	English (Core)	Hornbill (NCERT)	90	
		Snapshot (NCERT)	90	
		Arihant (All in one) 11 (Reference Book)	30	
	Hindi (Elective)	अंतरा भाग 1 (NCERT)	20	
		अभिव्यक्ति और माध्यम (NCERT)	20	

		अंतराल (NCERT)	20		
		JPH/ Full Marks (ReferenceBook)	02		
	Maths	Mathematic (NCERT)	15		
		R D Sharma (Reference Book)	02		
	Physics	Physics Part-1 (NCERT)	10		
		Physics Part-II (NCERT)	10		
		Lab Manual	10		
		S L Arora /Pradeep (Reference Book)	02		
	Chemistry	Chemistry Part-I (NCERT)	10		
		Chemistry Part-II (NCERT)	10		
		Lab Manual	10		
		ABC/Pradeep (Reference Book)	02		
	Economics	Micro Economics – Sandeep Garg	35		
		Economics – statistics	35		
	Physical Education	स्वास्थ्य एवं शारीरिक शिक्षा	90		
	Business Studies	Business Studies (NCERT)	20		
		Sandeep Garg (Reference Book)	02		
	Accountancy	Financial Accounting-I(NCERT)	21		
		T S Grewal (Reference Book)	20		
	Information Technology	IT Full Book All Parts	100		
	Painting	भारतीय चित्रकला का परिचय (NCERT)	30		
		पैनोरमिक इंडियन पेंटिंग (Reference Book)	02		
	History	विश्व इतिहास के कुछ विषय (NCERT)	45		
	Political Science	भारत का संविधान (NCERT)	53		
		राजनितिक सिद्धांत (NCERT)	53		
12th	English(Core)	Flamingo (NCERT)	90		
		Vista (NCERT)	90		
		Arihant All in One (Reference Book)	30		
	Physics	Physics Part-1 (NCERT)	05		
		Physics Part-II (NCERT)	05		
		Lab Manual	05		
		S L Arora /Pradeep(Reference Book)	02		
	Chemistry	Chemistry Part-I (NCERT)	05		
		Chemistry Part-II(NCERT)	05		
		Lab Manual	05		
		ABC/Pradeep (Reference Book)	02		
	Mathematics	Mathematics-I	15		
		Mathematics- II	15		
		R D Sharma (ReferenceBook)	02		
	Economics		Macro Economics-Sandeep Garg (Hindi/Eng.)	35	

12 th		Indian Economics – Sandeep Garg (Hindi/Eng.)	35	
	Hindi (Elective)	अंतरा भाग 2 (NCERT)	20	
		अंतराल भाग 2 (NCERT)	20	
		अभिव्यक्ति और मध्यम (NCERT)	20	
	Information Technology	Data Base Management Application (CBSE PDF) All Parts	90	
	Physical Education	स्वास्थ्य एवं शारीरिक शिक्षा सरस्वती (रेफरेंस बुक)	90	
	Business Studies	Business Studies Part –I Sandeep Garg	25	
		Business Studies Part –II Sandeep Garg	25	
		Subash Dey (Reference Book)	02	
	Accountancy	T.S.Grewal – Vol. 1,2,3	25	
	Painting	भारतीय कला का इतिहास (NCERT)	02	
		R C Luthra/ C K Luthra(Reference Book) Hindi	35	
	History	विश्व इतिहास के कुछ विषय भाग 1	60	
		विश्व इतिहास के कुछ विषय भाग 2	60	
		विश्व इतिहास के कुछ विषय भाग 3	60	
		JPH/एग्जाम आईडिया (Reference Book)	02	
	Political Science	स्वतंत्र भारत में राजनीति भाग - 2	53	
		समकालीन विश्व में राजनीति	53	
		JPH/एग्जाम आईडिया (Reference Book)	02	

Note: 1. In case of any confusion with respect to the make/specification/color/size etc it suggested that the supplier should get in touch with the school so as to quote the rate of the desired items. If required they may come and see the sample as well.

Signature of the Tenderer:

Stamp of the Firm :.....

(To be included in Technical Bid Only) Annexure – ‘B’.

DETAILS OF VARIOUS DOCUMENTS

Sl. No	Document	Particulars	Submitted	
			Yes	No
1	Tender's Terms & Conditions	Signed and stamped		
2	GST Registration Certificate / PAN Card.	Self-Attested Copy		
3	Bank Draft/FDR/BG	Earnest Money Deposit (EMD).		
4	Undertaking	Firm/Agency Is not declared blacklisted by any Govt. / Authority / Department		
5	Last Three Years ITR & Balance Sheet along with latest GSTR returned	Self-Attested Copy		
6	Incorporation Certificate / Partnership Deed in case of partnership firm/ an undertaking on firm's letter head that the firm is a proprietary ,	Copy of Incorporation Certificate / Partnership Deed in case of partnership firm, undertaking in Original on firm's letter head that the firm is a proprietary.		
7	Past Track Record	In Company Letter Head		
8	Contact Detail of the firm viz. Tel. No., Fax No., E-mail etc	In Company Letter Head		

Signature of the Tenderer:

Stamp of the Firm :.....

DETAILS OF VARIOUS SAMPLES

Class	Name of Item	Specification	Tick Appropriate Box		Sample Submitted	
			Branded	Un-Branded	Yes	No
1st	English	Cursive Writing				
	Hindi	Sulekh Mala				
2nd	English	Marigold-II				
		Cursive writing				
	Hindi	रिमझिम भाग -II				
		Sulekh Mala				
Math	Magic Book II					
3rd	English	Marigold-III				
	Hindi	रिमझिम भाग -III				
	Maths	Maths-Magic Book III				
	EVS	Looking Around Us I				
4th	English	Marigold-IV				
		Cursive writing				
	Hindi	Sulekh Mala				
		रिमझिम भाग -IV				
	Maths	Maths-Magic Book IV				
EVS	Looking Around Us II					
5th	English	Marigold-V				
		Cursive writing				
	Hindi	रिमझिम भाग -V				
		Sulekh Mala				
	Maths	Maths-Magic Book V				
EVS	Looking Around Us III					
6th	English	Honey Suckle				
		A Pact with the Sun – Supplementary English				
	Hindi	वसंत-I				
		बाल रामकथा				
	Maths	Mathematics 1				
		R.D. Sharma (Reference Book)				
		R.S Aggarwal (Reference Book)				
	Science	Science				
		Full Marks(Reference Book)				
		JPH (Reference Book)				
	Social Science	हमारा अतीत-I इतिहास				
		पृथ्वी हमारा आवास-I भूगोल				
		सामाजिक और राजनीतिक जीवन-I				
Full Marks(Reference Book)						
Hindi		JPH(Reference Book) Hindi				
Sanskrit	रुचिरा भाग-1					

	Urdu	जान पहचान					
7th	English	Honey Comb					
		An Alien Hand- Supplementary English					
		Full Marks(Reference Book)					
		JPH(Reference Book)					
	Hindi	वसंत-II					
		महाभारत कथा					
	Maths	Mathematics II					
		R.D Sharma(Reference Book)					
		R.S Aggarwal(Reference Book)					
	Science	Science					
		Full Marks(Reference Book)					
		JPH(Reference Book)					
	Social Science	हमारा अतीत-II भाग- I और II					
		हमारा पर्यावरण					
सामाजिक और राजनीतिक जीवन- II							
Full Marks (Reference Book)							
Hindi							
Urdu	जान पहचान						
Sanskrit	रुचिरा भाग-2						
8th	English	Honey Dew-English					
		It So Happened- Supplementary English					
		Full Marks (Reference Book)					
		JPH (Reference Book)					
	Hindi	वसंत-III					
		भारत की खोज-Supplementary Hindi					
	Maths	Mathematics III					
		R.D Sharma (Reference Book)					
		R.S Aggarwal (Reference Book)					
	Science	Science					
		Full Marks (Reference Book)					
		JPH (Reference Book)					
	Social Science	History (Hindi)					
		Geography (Hindi)					
Civics (Hindi)							
Economics (Hindi)							
JPH (Reference Book)							
Sanskrit	रुचिरा भाग-3						
Urdu	जान पहचान						
9th	English	Beehive- Textbook					
		Moments – Supplementary Reader					

		Full Marks (Reference Book)					
	Hindi	क्षितिज					
		कृतिका					
		Mathematics					
		Lab Manual					
	Maths	R.D Sharma (Reference Book)					
	Science	Science					
		Lab Manual					
		Full Marks (Reference Book)					
	Social Science	समकालीन भारत-1					
		अर्थशास्त्र					
		भारत और समकालीन ववश्व-1					
		लोकतान्त्रिक और राजनीतीभाग -1					
		Full Marks (Reference Book) Hindi					
	Sanskrit	शेमुषी भाग-1					
		अभ्यासवान् भव प्रथमो भाग (Reference Book)					
	Painting	Panoramic Indian Painting Theory and Practical by Nidhi Sekhon (Hindi)					
	IT	Information Technology by KIPS					
	Urdu	जान पहचान					
10th	English	First Flight					
		Footprints without Feet					
		Full Marks (Reference Book)					
	Hindi	क्षितिज					
		कृतिका Hindi Supplementary					
	Maths	Mathematics					
		Lab Manual					
		R.D Sharma (Reference Book)					
	Science	Science					
		Lab Manual					
		Full Marks (Reference Book)					
	Social Science	History (Hindi)					
		Geography (Hindi)					
		Civics (Hindi)					
Economics (Hindi)							
Full Marks (Reference Book) Hindi							
Painting	Panoramic Indian Painting Theory and Practical bNidhi Sekhon (Hindi Medium)						
IT	Information Technology(10th) by KIPS						
Urdu	जान पहचान						
11th	English (Core)	Hornbill (NCERT)					

		Snapshot (NCERT)				
		Arihant (All in one) 11 (Reference Book)				
	Hindi (Elective)	अंतरा भाग 1 (NCERT)				
		अभिव्यक्ति और माध्यम (NCERT)				
		अंतराल (NCERT)				
		JPH/ Full Marks (Reference Book)				
	Maths	Mathematic (NCERT)				
		R D Sharma (Reference Book)				
	Physics	Physics Part-1 (NCERT)				
		Physics Part-II (NCERT)				
		Lab Manual				
		S L Arora /Pradeep (Reference Book)				
	Chemistry	Chemistry Part-I (NCERT)				
		Chemistry Part-II (NCERT)				
		Lab Manual				
		ABC/Pradeep (Reference Book)				
	Economics	Micro Economics – Sandeep Garg				
		Economics – statistics				
	Physical Education	स्वास्थ्य एवं शारीरिक शिक्षा				
	Business Studies	Business Studies (NCERT)				
		Sandeep Garg (Reference Book)				
	Accountancy	Financial Accounting-I (NCERT)				
		T S Grewal (Reference Book)				
	Information Technology	IT Full Book All Parts				
	Painting	भारतीय चित्रकला का परिचय (NCERT)				
		पैनोरमिक इंडियन पेंटिंग (Reference Book)				
	History	विश्व इतिहास के कुछ विषय (NCERT)				
	Political Science	भारत का संविधान (NCERT)				
		राजनितिक सिद्धांत (NCERT)				
	Physics	Physics Part-1 (NCERT)				
		Physics Part-II (NCERT)				
		Lab Manual				
		S L Arora /Pradeep(Reference Book)				
	Chemistry	Chemistry Part-I (NCERT)				
		Chemistry Part-II(NCERT)				
		Lab Manual				
		ABC/Pradeep (Reference Book)				
		Mathematics-I				

Mathematics	Mathematics- II				
	R D Sharma (ReferenceBook)				
Economics	Macro Economics-Sandeep Garg (Hindi/Eng.)				
	Indian Economics – Sandeep Garg (Hindi/Eng.)				
Hindi (Elective)	अंतरा भाग 2 (NCERT)				
	अंतराल भाग 2 (NCERT)				
	अभिव्यक्ति और मध्यम (NCERT)				
Information Technology	Data Base Management Application (CBSE PDF) All Parts				
Physical Education	स्वास्थ्य एवं शारीरिक शिक्षा सरस्वती (रेफरेंस बुक)				
Business Studies	Business Studies Part –I Sandeep Garg				
	Business Studies Part –II Sandeep Garg				
	Subash Dey (Reference Book)				
Accountancy	T.S.Grewal – Vol. 1,2,3				
Painting	भारतीय कला का इतिहास (NCERT)				
	R C Luthra/ C K Luthra(Reference Book) Hindi				
History	विश्व इतिहास के कुछ विषय भाग 1				
	विश्व इतिहास के कुछ विषय भाग 2				
	विश्व इतिहास के कुछ विषय भाग 3				
	JPH/एग्जाम आईडिया (Reference Book)				
Political Science	स्वतंत्र भारत में राजनीति भाग - 2				
	समकालीन विश्व में राजनीति				
	JPH/एग्जाम आईडिया (Reference Book)				

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